

# WESKUS / WEST COAST

## DISTRIKSMUNISIPALITEIT DISTRICT MUNICIPALITY

### U MASIPALA WESITHILI SASEWEST COAST

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**NOTULE VAN DIE SES-EN-VYFTIGSTE ALGEMENE RAADSVERGADERING  
GEHOU OP WOENSDAG, 26 NOVEMBER 2008 OM 11:00 IN DIE RAADSAAL  
VAN DIE WESKUS DISTRIKSMUNISIPALITEIT**

**MINUTES OF THE FIFTY SIXTH GENERAL COUNCIL MEETING HELD ON  
WEDNESDAY, 26 NOVEMBER 2008 AT 11:00 IN THE COUNCIL CHAMBERS  
OF THE WEST COAST DISTRICT MUNICIPALITY**

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#### **Teenwoordig / Present** **Raadslede / Councillors**

Rdl E Nackerdien	Weskus Distriksmunisipaliteit	
Rdl E Plaatjies	Weskus Distriksmunisipaliteit	
Rdl R Skei	Weskus Distriksmunisipaliteit	
Rdl S Swartz	Weskus Distriksmunisipaliteit	
Rdl HC Kitshoff	Weskus Distriksmunisipaliteit	(Uitvoerende Burgemeester)
Rdl MR Smit	Weskus Distriksmunisipaliteit	
Rdl JJ Josephus	Weskus Distriksmunisipaliteit	
Rdl AP Mouton	Weskus Distriksmunisipaliteit	(Speaker)
Rdl EB Manuel	Weskus Distriksmunisipaliteit	(Uitvoerende Onderburgemeester)
Rdl M Boois	Weskus Distriksmunisipaliteit	
Rdl C Karools	Bergrivier Munisipaliteit	
Rdl E Swartz	Bergrivier Munisipaliteit	
Rdl JA Engelbrecht	Cederberg Munisipaliteit	
Rdl JJ Muller	Cederberg Munisipaliteit	
Rdl WD Loff	Matzikama Munisipaliteit	
Rdl EE Jordaan	Saldanhaabai Munisipaliteit	
Rdl LN Gali	Swartland Munisipaliteit	
Rdl NJA Rust	Swartland Munisipaliteit	
Rdl BJ Stanley	Swartland Munisipaliteit	

#### **Afwesig sonder verlof:**

Rdl JJ Klaasen	Matzikama Munisipaliteit
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#### **Amptenare / Officials**

Mnr WP Rabbets	Munisipale Bestuurder
Mnr W Markus	Direkteur Korporatiewe Dienste
Mnr J Koekemoer	Direkteur Finansies

Mnr F Williams  
Me P Rodgers  
Me VF Hoyi

Bestuurder: Strategiese Dienste  
Hoof: Kantoor Ondersteuningsdienste  
Vertaler/Komiteeklerk

**Sekretariaat / Secretariat:**

Me VM April

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**1. OPENING & VERWELKOMING  
OPENING & WELCOMING**

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Pastoor Coetzee open die vergadering met skriflesing en gebed en die Speaker verwelkom almal teenwoordig.

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**2. AANSOEKE OM VERLOF TOT AFWESIGHEID  
APPLICATION FOR LEAVE OF ABSENCE**

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Die Speaker noem dat rdl Snyders versoek het om van die vergadering verskoon te word.

Rdl Josephus bring onder die aandag van die Raad dat rdl JJ Muller telke male afwesig is van vergaderings. Hy versoek verder dat ondersoek oor die aangeleentheid geloods word.

Die Speaker noem dat hy reeds die Munisipale Bestuurder versoek het om ondersoek rondom die aangeleentheid te doen.

**BESLUIT:**

**OM VERLOF TOT AFWESIGHEID AAN DIE RDL SNYDERS TOE TE STAAN**

**RESOLVED:**

**THAT LEAVE OF ABSENCE BE GRANTED TO CLLR SNYDERS**

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### **3. OORHANDIGING SERTIFIKATE : LANGDIENS AWARDING CERTIFICATES : LONG SERVICE**

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#### Personeel : 25 Jaar Ononderbroke diens

Langdienssertifikate en 'n geskenk as blyk van waardering word deur die Uitvoerende Burgemeester aan die volgende personeellede met 25 jaar diens oorhandig:

Me VA Adonis (319)  
Mnr AJ Faroa (1211)  
Mnr C Jaars (2403)  
Mnr RJ Joubert (18)  
Mnr I Liebenberg (2406)  
Mnr PA Reynders (212)  
Mnr J Steenkamp (2013)  
Mnr PPD le Roux (213)

Die Speaker wens namens die Raad al bogenoemde personeellede geluk die werwing van hul 25 jaar dienssertifikate.

#### **KENNIS GENEEM / NOTED**

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### **4. AANKONDIGINGS DEUR DIE SPEAKER ANNOUCEMENTS BY THE SPEAKER**

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#### Verjaarsdae-raadslede / Birthdays - councillors

Die volgende raadslede het hulle verjaarsdae op die onderstaande datums gevier:

*The following councillors celebrated their birthdays on the following date:*

#### November

10 Cllr AP Mouton  
10 Cllr EE Jordaan  
11 Cllr E Nackerdien

#### Desember / December

5 Cllr C Ovies  
19 Cllr JJ Klaasen  
27 Cllr BJ Stanley

Rdl Gali lig die komitee in dat rdl JJ Klaasen as ANC lid bedank het. Die Munisipale Bestuurder noem dat 'n skriftelike kennisgewing deur Matzikama Munisipaliteit aan die Raad voorsien moet word en geen skrywes is nog ontvang nie.

Die Speaker noem dat die Portefeuljekomitee vergaderings sal plaasvind op Woensdag, 3 Desember 2008.

#### **KENNIS GENEEM / NOTED**

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#### **5. AANKONDIGINGS DEUR DIE UITVOERENDE BURGEMEESTER ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

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Die Burgemeester bedank die Munisipale Bestuurder en die Sportkomitee vir 'n geslaagde Sportdag. Die ANC-, OD- en DA komponent spreek ook hul waardering en dank uit teenoor die Munisipale Bestuurder en Sportkomitee.

Die Burgemeester bedank alle amptenare met die verowering van die Vuna Toekennings. Sy noem verder dat slegs twee amptenare en nie raadslede nie, die Nasionale Vuna Toekenningsseremonie gaan bywoon as gevolg van die Tussen-verkiesing op 10 Desember 2008

Rdl Muller sluit aan by die vergadering.

#### **KENNIS GENEEM / NOTED**

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#### **6. AANKONDIGINGS DEUR DIE MUNISIPALE BESTUURDER ANNOUNCEMENTS BY THE MUNICIPAL MANAGER**

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Die Munisipale Bestuurder bedank die Sportkomitee wat 'n goeie taak verrig het met die reëlings van die Sportdag. Hy spreek sy waardering uit teenoor alle raadslede wat deelgeneem het aan die Sportdag.

Die Munisipale Bestuurder lig die komitee in dat die Raad tweede plek as beste Distriksmunisipaliteit in die Provinsie verower het by die Vuna Toekenningsseremonie. Twee Vuna Toekennings is ook ontvang vir eerste prys in die katagorieë Plaaslike Ekonomiese Ontwikkeling en Finansiële Lewensvatbaarheid. 'n Sewende Ongekwalfiseerde Ouditverslag was ook verower en spreek hy sy dank en waardering uit teenoor die Departement Finansies en betrokkenes.

#### **KENNIS GENEEM / NOTED**

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**7. GOEDKEURING VAN NOTULES  
APPROVAL OF MINUTES**

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**ITEM 08/11/26/7.1 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/7.1 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

**ONDERWERP: NOTULE VAN DIE VYF-EN-VYFTIGSTE ALGEMENE  
RAADSVERGADERING VAN DIE WESKUS  
DISTRIKSMUNISIPALITEIT GEHOU OP 27 AUGUSTUS  
2008**

**SUBJECT: MINUTES OF THE FIFTY FIFTH GENERAL COUNCIL  
MEETING OF THE WEST COAST DISTRICT  
MUNICIPALITY HELD ON 27 AUGUST 2008**

Die notule is as bylaag gesirkuleer.

Op voorstel van rdl Rust, gesecondeer deur rdl Loff word:

**BESLUIT:**

**DAT DIE NOTULE GOEDGEKEUR WORD**

**RESOLVED:**

**THAT THE MINUTES BE APPROVED**

**ITEM 08/11/26/7.2 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/7.2 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

**ONDERWERP: NOTULE VAN DIE SPESIALE RAADSVERGADERING  
VAN DIE WESKUS DISTRIKSMUNISIPALITEIT GEHOU  
OP 23 OKTOBER 2008**

**SUBJECT: MINUTES OF THE SPECIAL COUNCIL MEETING OF THE  
WEST COAST DISTRICT MUNICIPALITY HELD ON 23  
OCTOBER 2008**

Die notule is as bylaag gesirkuleer.

Op voorstel van rdl Rust, gesecondeer deur rdl Nackerdien word:

**BESLUIT:**

**DAT DIE NOTULE GOEDGEKEUR WORD**

**RESOLVED:**

**THAT THE MINUTES BE APPROVED**

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**8. NOTULES VOORGELê TER INLIGTING**

**MINUTES TABLED BY WAY OF INFORMATION**

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**ITEM 08/11/26/8.1 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/8.1 OF THE MINUTES OF THE FIFTY SIXTH GENERAL MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26 NOVEMBER 2008**

<b>ONDERWERP:</b>	<b>NOTULE VAN 'N VERGADERING VAN DIE UITVOERENDE BURGEMEESTERKOMITEE GEHOU OP 17 SEPTEMBER 2008</b>
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<b>SUBJECT:</b>	<b>MINUTES OF A MEETING OF THE EXECUTIVE MAYORAL COMMITTEE HELD ON 17 SEPTEMBER 2008</b>
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Die notule is as bylaag gesirkuleer.

**KENNIS GENEEM / NOTED**

**ITEM 08/11/26/8.2 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/8.2 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008  
26 NOVEMBER 2008**

**ONDERWERP: NOTULE VAN 'N VERGADERING VAN DIE  
UITVOERENDE BURGEMEESTERKOMITEE GEHOU OP  
23 OKTOBER 2008**

**SUBJECT: MINUTES OF A MEETING OF THE EXECUTIVE  
MAYORAL COMMITTEE HELD ON 23 OCTOBER 2008**

Die notule is as bylaag gesirkuleer.

**KENNIS GENEEM / NOTED**

**ITEM 08/11/26/8.3 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/8.3 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

**ONDERWERP: NOTULE VAN 'N VERGADERING VAN DIE BOD  
TOEKENINGSKOMITEE GEHOU OP 1 SEPTEMBER 2008**

**SUBJECT: MINUTES OF A MEETING OF THE BID ADJUDICATION  
COMMITTEE HELD ON 1 SEPTEMBER 2008**

Die notule is as bylaag gesirkuleer.

**KENNIS GENEEM / NOTED**

**ITEM 08/11/26/8.4 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/8.4 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

**ONDERWERP: NOTULE VAN 'N VERGADERING VAN DIE BOD  
TOEKENINGSKOMITEE GEHOU OP 15 SEPTEMBER  
2008**

**SUBJECT: MINUTES OF A MEETING OF THE BID ADJUDICATION  
COMMITTEE HELD ON 15 SEPTEMBER 2008**

Die notule is as bylaag gesirkuleer.

**KENNIS GENEEM / NOTED**

**ITEM 08/11/26/8.5 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/8.5 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

**ONDERWERP: NOTULE VAN 'N VERGADERING VAN DIE BOD  
TOEKENINGSKOMITEE GEHOU OP 6 OKTOBER 2008**

**SUBJECT: MINUTES OF A MEETING OF THE BID ADJUDICATION  
COMMITTEE HELD ON 6 OCTOBER 2008**

Die notule is as bylaag gesirkuleer.

**KENNIS GENEEM / NOTED**

**ITEM 08/11/26/8.6 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/8.6 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

**ONDERWERP: NOTULE VAN 'N VERGADERING VAN DIE BOD  
TOEKENINGSKOMITEE GEHOU OP 6 NOVEMBER 2008**

**SUBJECT: MINUTES OF A MEETING OF THE BID ADJUDICATION  
COMMITTEE HELD ON 6 NOVEMBER 2008**

Die notule is as bylaag gesirkuleer.

**KENNIS GENEEM / NOTED**

**ITEM 08/11/26/8.7 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/8.7 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

**ONDERWERP: NOTULE VAN 'N VERGADERING VAN DIE  
AUDITKOMITEE GEHOU OP 19 MAART 2008**

**SUBJECT: MINUTES OF A MEETING OF THE AUDIT COMMITTEE  
HELD ON 19 MARCH 2008**

Die notule is as bylaag gesirkuleer.

**KENNIS GENEEM / NOTED**

**ITEM 08/11/26/8.8 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/8.8 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

**ONDERWERP: NOTULE VAN 'N VERGADERING VAN DIE  
AUDITKOMITEE GEHOU OP 6 JUNIE 2008**

**SUBJECT: MINUTES OF A MEETING OF THE AUDIT COMMITTEE  
HELD ON 6 JUNE 2008**

Die notule is as bylaag gesirkuleer.

**KENNIS GENEEM / NOTED**

**ITEM 08/11/26/8.9 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/8.9 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

**ONDERWERP: NOTULE VAN 'N VERGADERING VAN DIE  
AUDITKOMITEE GEHOU OP 12 SEPTEMBER 2008**

**SUBJECT: MINUTES OF A MEETING OF THE AUDIT COMMITTEE  
HELD ON 12 SEPTEMBER 2008**

Die notule is as bylaag gesirkuleer.

**KENNIS GENEEM / NOTED**

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**9. OORWEGING VAN DEPARTEMENTELE VERSLAE  
CONSIDERATION OF DEPARTMENTAL REPORTS**

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**9.1 DEPARTEMENT: KORPORATIEWE DIENSTE  
DEPARTMENT: CORPORATE SERVICES**

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**9.1.1 AFDELING: KANTOOR STEUNDIENSTE  
DIVISION: OFFICE SUPPORT SERVICES**

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**ITEM 08/11/26/9.1.1.1 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/10.1.1.1 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

<b>ONDERWERP: AANSOEK VIR DIE SLUIT VAN MUNISIPALE KANTORE GEDURENDE DIE FEESTYD (7/2/1)</b>
<b>SUBJECT: APPLICATION FOR THE CLOSURE OF THE MUNICIPAL OFFICES DURING THE FESTIVE SEASON (7/2/1)</b>

**DOEL:**

Die sluiting van die munisipale kantore vanaf 29-31 Desember 2008 asook 2 Januarie 2009.

**PURPOSE:**

Closure of the municipal offices from the 29<sup>th</sup>-31<sup>st</sup> December 2008 and 2 January 2009.

Versoek dat die Administratiewe kantore in Moorreesburg, Bitterfontein, Nuwerus, Kliprand en Rietpoort van die Weskus Distriksmunisipaliteit gesluit sal wees vanaf bogenoemde datum. Aangesien die feesseisoen tradisioneel 'n stil periode is, sal dienslewering nie beïnvloed word nie. Verpligte verlof van vier dae (29–31 Desember 2008 asook 2 Januarie 2009) sal vanaf amptenare se verloferekord verhaal word.

Essentiële dienste en bystand personeel sal egter voortgaan soos benodig. Die kantore sal weer heropen op 5 Januarie 2009.

A request that the Administrative offices in Moorreesburg, Bitterfontein, Nuwerus, Kliprand and Rietpoort of West Coast District Municipality will be closed from the abovementioned period. Leave will be conducted as follows compulsory leave of four days, the 29<sup>th</sup>–31<sup>st</sup> December 2008 and 2 January 2009 will be deducted from the officials leave record. Since the festive season is a quiet period service delivery will not be influenced.

Essential service and stand-by personnel will continue if needed. Offices re-open on 5 January 2009.

Op voorstel van rdl Plaatjies, gesekondeer deur rdl Josephus word:

**BESLUIT:**

1. **DAT GOEDKEURING VERLEEN WORD VIR DIE SLUIT VAN DIE MUNISIPALE KANTORE VAN DIE WESKUS DISTRIKSMUNISIPALITEIT VIR DIE PERIODE 29-31 DESEMBER 2008 EN 2 JANUARIE 2009;**
2. **DAT VERPLIGTE VAKANSIEVERLOF VIR BOGENOEMDE DATUMS GOEDGEKEUR WORD;**
3. **DAT DIE MUNISIPALE KANTORE SAL HER-OPEN OP 5 JANUARIE 2009; EN**
4. **DAT ESSENTIËLE DIENSTE EN BYSTAND PERSONEEL AAN DIENS MOET WEES.**

**RESOLVED:**

1. **THAT APPROVAL FOR THE CLOSURE OF THE ADMINISTRATIVE OFFICES OF THE WEST COAST DISTRICT MUNICIPALITY BE GRANTED FROM THE 29<sup>TH</sup>-31<sup>ST</sup> OF DECEMBER 2008 AND THE 2<sup>ND</sup> JANUARY 2009;**
2. **THAT COMPULSARY LEAVE FOR ABOVEMENTIONED PERIOD BE APPROVED;**
3. **THAT THE MUNICIPAL OFFICES BE RE-OPENED ON 5 JANUARY 2009; AND**
4. **THAT ESSENTIAL SERVICES AND STANDBY PERSONNEL BE ON DUTY.**

**ITEM 08/11/26/9.1.1.2 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/9.1.1.2 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

**ONDERWERP: KONSEP JAARVERSLAG : 2007/2008 FINANSIËLE JAAR  
(3/4/5)**

**SUBJECT: DRAFT ANNUAL REPORT : 2007/2008 FINANCIAL YEAR  
(3/4/5)**

**DOEL:**

Die doel is om die Konsep Jaarverslag vir die 2007/2008 finansiële jaar goed te keur en te adverteer vir publieke kommentaar.

**PURPOSE:**

The purpose is to approve the Draft Annual Report 2007/2008 and to advertise it for public comment.

In terme van Artikel 46 van die Wet op Plaaslike Regering (Munisipale Stelselwet 32 van van 2000) soos saamgelees met Artikel 127 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur (Wet nr. 56 van 2003), moet elke munisipaliteit of munisipale entiteit 'n Jaarverslag opstel.

In terms of Section 21A of the Local Government: Municipal Systems Acts (Act 32 of 2000) read with Section 127 (5) (a) of the Municipal Finance Management Act (Act 56 of 2003) that the Draft Annual Report for the 2007/2008 financial year is open for public comment.

Die Konsep Jaarverslag vir die 2007/2008 finansiële jaar, is as bylaag gesirkuleer.

Op voorstel van rdl Smit, gesekondeer deur rdl Skei word:

**BESLUIT:**

- 1. DAT DIE KONSEP JAARVERSLAG VIR DIE 2007/2008 FINANSIËLE JAAR AANVAAR WORD; EN**
- 2. DAT DIE KONSEP JAARVERSLAG 2007/2008 IN DIE MEDIA VIR PUBLIEKE KOMMENTAAR GEADVERTEER WORD.**

**RESOLVED:**

- 1. THAT THE DRAFT ANNUAL REPORT FOR THE 2007/2008 FINANCIAL YEAR BE APPROVED; AND**
- 2. THAT THE DRAFT ANNUAL REPORT 2007/2008 BE ADVERTISED IN THE MEDIA FOR PUBLIC COMMENT.**

**ITEM 08/11/26/9.1.1.3 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE  
ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT  
WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/9.1.1.3 OF THE MINUTES OF THE FIFTY SIXTH GENERAL  
MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26  
NOVEMBER 2008**

<b>ONDERWERP: VERGADERDATUMS STAANDE KOMITEES – 2009</b>
<b>SUBJECT: STANDING COMMITTEE DATES – 2009</b>

‘n Skedule van vergaderdatums vir die Staande Komitees van die Raad vir 2009, word as bylaag aangeheg.

A schedule of dates for the Standing Committees of the Council for 2009, is circulated as annexure.

**Wetgewing / Legislation:**

Section 29, Municipal Structures Act, 1998

“Meetings of municipal councils. –(1) The speaker of a municipal council decides when and where the council meets subject to section 18 (2), but if a majority of the councillors requests the speaker in writing to convene a council meeting, the speaker must convene a meeting at a time set out in the request.”

Section 19, Municipal Systems Act, 2000

“Public notice of meetings of municipal councils. –The municipal manager of a municipality must give notice to the public, in a manner determined by the municipal council, of the time, date and venue of every-

- (a) ordinary meeting of the council; and
- (b) special or urgent meeting of the council, except when time constraints make this impossible.”

Op voorstel van rdl Rust, gesecondeer deur rdl Nackerdien word:

**BESLUIT:**

- 1. DAT DIE STAANDE KOMITEE VERGADERDATUMS VIR 2009 AANVAAR WORD; EN**
- 2. DAT DIE DATUMS OP ‘N SEMESTER BASIS IN DIE PLAASLIKE PERS GEADVERTEER WORD.**

**RESOLVED:**

- 1. THAT THE STANDING COMMITTEE DATES FOR 2009 BE ACCEPTED; AND**
- 2. THAT THE DATES BE ADVERTISED ON A SEMESTER BASIS IN THE LOCAL PRESS.**

**ITEM 08/11/26/91.1.4 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/9.1.1.4 OF THE MINUTES OF THE FIFTY SIXTH GENERAL MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26 NOVEMBER 2008**

**ONDERWERP: REGSMENING: VERSKAFFING VAN SELFONE AAN RAADSLEDE (5/2/2/3), (11/5/1)**

**SUBJECT: LEGAL OPINION: PROVISION OF CELLPHONES TO COUNCILLORS (5/2/2/3), (11/5/1)**

**DOEL:**

Die doel is om die regsmening rakende die voorsiening van selfone aan raadslede aan die Raad voor te lê.

Die Raad het gedurende 2000 tot Mei 2008 selfone aan raadslede uitgereik vir hul doeleindes. Probleme het ontstaan omrede dit soms gebeur dat van die aangewysde Raadslede op die Raad (Raadslede wat 'n Plaaslike Munisipaliteit verteenwoordig) soms nie heraangewys word na die Distriksmunisipaliteit nie.

Dit gebeur ook dat die raadslid se selfoonoproep meer is as sy selfoontoelaag en die verskil moet soms van die betrokke raadslid verhaal word.

Die vraag was egter gevra of die praktyk met die uitreik van selfone en daarna die verhaling van die kostes, wetlik korrek hanteer word en was 'n regsmening in die verband aangevra.

Die regsmening van Webber Wentzel, word as bylaag aangeheg.

Op voorstel van rdl Rust, gesecondeer deur rdl Manuel word:

**RESOLVED:**

- 1. THAT THE MUNICIPAL MANAGER INFORMS THE COUNCIL AND THE MAYOR IN WRITING THAT WEST COAST DISTRICT MUNICIPALITY'S CELLPHONE POLICY AND PRACTICE CONSTITUTES IRREGULAR EXPENDITURE AND FURNISHES THEM WITH THIS LEGAL OPINION;**

2. THAT WEST COAST DISTRICT MUNICIPALITY'S CELLPHONE POLICY BE AMENDED IN SUCH A MANNER THAT –
  - 2.1 COUNCILLORS ARE OBLIGED TO TAKE OUT THEIR OWN CELLPHONE CONTRACTS IN THE EVENT THAT THEY WISH TO USE CELLPHONES;
  - 2.2 WEST COAST DISTRICT MUNICIPALITY PAYS A CELLPHONE ALLOWANCE AS PROVIDED FOR IN THE REMUNERATION FRAMEWORK; AND
  - 2.3 COUNCILLORS ARE ENTITLED TO SUBMIT DISBURSEMENT CLAIMS TO WEST COAST DISTRICT MUNICIPALITY IN RESPECT OF CALLS MADE BY THEM ON THEIR CELLPHONES IN EXCESS OF THEIR ALLOWANCE FOR PURPOSES OF THEIR DUTIES AS COUNCILLORS OF WEST COAST DISTRICT MUNICIPALITY;
3. THAT THE PENDING AMENDMENT OF WEST COAST DISTRICT MUNICIPALITY'S CELLPHONE POLICY, WEST COAST DISTRICT MUNICIPALITY REQUIRES VODACOM TO IMMEDIATELY PLACE A LIMIT ON THE PERMITTED USAGE OF EACH OF THE COUNCILLOR'S CELLPHONE CONTRACTS IN THE AMOUNT OF THE CELLPHONE ALLOWANCE, I.E A "BLOCK" ON EACH OF THE CELLPHONES SO THAT THE CELLPHONE CANNOT BE USED DURING THE REMAINDER OF A MONTH ONCE THE MONTHLY LIMIT HAS BEEN REACHED;
4. THAT WEST COAST DISTRICT MUNICIPALITY SEEKS APPROVAL FOR THE DEPARTURE FROM THE REMUNERATION FRAMEWORK FROM NATIONAL TREASURY IN RESPECT OF ALL THE EXPENDITURE WHICH HAS ALREADY BEEN INCURRED BY WEST COAST DISTRICT MUNICIPALITY PURSUANT TO THE CELLPHONE POLICY; AND
5. THAT THE MUNICIPAL MANAGER COMPLIES WITH THE REPORTING OBLIGATIONS IMPOSED IN TERMS OF SECTION 32 (4) AS SET OUT IN PARAGRAPH 31 ABOVE.

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**9.2.1 AFDELING: MENSLIKE HULPBRONNE**  
**DIVISION: HUMAN RESOURCES**

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**ITEM 08/11/26/9.2.1.1 VAN DIE NOTULE VAN DIE SES-EN-VYFTIGSTE ALGEMENE VERGADERING VAN DIE WESKUS DISTRIKSMUNISIPALITEIT WAT GEHOU IS 26 NOVEMBER 2008**

**ITEM 08/11/26/9.2.1.1 OF THE MINUTES OF THE FIFTY SIXTH GENERAL MEETING OF THE WEST COAST DISTRICT MUNICIPALITY HELD ON 26 NOVEMBER 2008**

**ONDERWERP: SKAARSWAARDIGHEIDSBELEID (7/1/1/B)**

**SUBJECT: SCARES SKILLS POLICY (7/1/1/B)**

**DOEL:**

Die doel van die item is om die Skaarsvaardigheidsbeleid goed te keur en te implementeer.

**PURPOSE:**

The purpose of this item is to approve the Scare Skills Policy and to implement it.

**Background:**

Attracting and retaining appropriately skilled staff is not unique to South Africa or local government. Many private and public organizations struggle to attract and retain staff, specifically for technical and managerial positions.

The national government launched the Joint Initiative for Priority Skills Acquisition (JIPSA) in March 2006 which was aimed, inter alia, at identifying, sourcing and deploying people with scarce skills to the municipal sector. During the launch of JIPSA, President Thabo Mbeki make the following remarks;-

*“As we know, the problem of skills is most acutely felt at the municipal level. Technical and professional skills and expertise are in short supply or unevenly distributed across our municipalities. In many Izimbizo that we have conducted, the lack of skills in engineering, planning, municipal health, financial management, accounting, Information and Communications Technology (ICT) and project management has been manifestly evident.*

*In some areas, especially municipalities in our rural hinterland, high funded vacancy rates in managerial, professional and technical occupational areas are in part attributable to skills migration to other areas of the country, a manifestation of broader trends in our national space economy.*

*We have seen how the absence of skills, expertise and capacity in any of our municipalities makes it impossible to achieve the objectives we have set in the municipal IDPs, the local economic development programmes, or the extended public works programmes. This incapacity means that such municipalities will continue to struggle to earn the trust, respect and confidence of the people they serve.*

*If this problem of lack of capacity in municipal governance is not given the necessary attention, it can undermine our efforts to deepen democracy at the local level and may bring about an unintended consequence of the development of a gulf between our municipal governments and the people, even when we have systematically sought to address this challenge through ward committees, community development workers and popularly mandated and realistic IDPs.*

*It is for this reason that JIPSA has identified municipal planning and engineering skills as priority scarce skills. Accordingly, everything possible will and must be done to scale up the effort to recruit and deploy scarce skills in our municipalities.”*

Unfortunately the JIPSA initiative has to date not benefited municipalities in the way it was intended. A number other new initiatives also attempt to address the problem of staff attraction, including the Development Bank of South Africa's (DBSA) assistance to struggling municipalities as well as the Framework for the Determination and Compensation for Scarce Skills (Scarce Skills Framework) as published by the Department of Public Service and Administration (DPSA) (attached as Appendix A).

A *National Master Scarce Skills List for South Africa* is also published annually by the Department of Labour to give a comprehensive account of the skills that lie at the heart of the “binding constraint” on economic growth and development. This *List* reflects the skills that are most needed in our country and on which we need to focus efforts on acquiring and developing (the Scarce Skills List for 2007 is attached as Appendix B).

Against this background some municipalities have put special measures in place, including enhanced remuneration for scarce skills sectors. These strategies are however not necessarily achieving the desired results.

The underlying reasons for not attracting suitable/scarcely skilled people to the West Coast Region can be the following:

- Critical needs exist at the “technical assistant/ professional” level – specifically in electricity/ civil/ transport engineering and town planning.

- Advertising for vacancies does not attract suitable candidates.
- The City of Cape Town “draws from the same staff pool” as municipalities in the West Coast Region but offers considerably better salaries (up to 33% more in the TCOE for specific technical jobs).
- Private businesses (specifically in construction related sectors) have better overall value propositions than municipalities. Over and above better compensation, they offer more development opportunity to employees.

In light of the current problem that facing the West Coast, the DCFTECH meeting of 17 April 2008 decided that the municipalities in the West Coast must draft a scarce skills policy for the West Coast Region.

The West Coast District Municipality drafted a Scarce Skills Policy (attached as Appendix C) and the policy is based on the Framework for the Determination and Compensation for Scarce Skills (Scarce Skills Framework) as published by the Department of Public Service and Administration (DPSA). This draft policy is hereby circulated to all the B-municipalities in the West Coast Region for comments and inputs to ensure that a uniform Scarce Skills Policy is implemented in the West Coast Region.

The draft policy was discussed at the Local Labour Forum Meeting dated 9 September 2008 and both parties at the meeting give their consent for the adoption of the Scarce Skills policy.

Op voorstel van rdl Smit, gesekondeer deur rdl Loff word:

**BESLUIT:**

**DAT DIE SKAARSVAARDIGHEIDSBELEID GOEDGEKEUR**

**RESOLVED:**

**THAT THE SCARESILLS POLICY BE APPROVED**

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**10. DATUM VAN VOLGENDE VERGADERING  
DATE OF NEXT MEETING**

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Die datum van die volgende vergadering is Woensdag, 26 November 2008 om 11:00 in die Raadsaal van die Weskus Distriksmunisipaliteit.

**KENNIS GENEEM / NOTED**

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**11. AFSLUITING  
CLOSURE**

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Die vergadering verdaag om 13:25, waarna oorgegaan word na die In-Komitee.

.....  
**GETEKEN DEUR SPEAKER/  
SIGNED BY SPEAKER**

.....  
**DATUM / DATE**